



LA COUNTY BEHAVIORAL HEALTH COMMISSION (BHC)
 “Advocacy, Accountability, and Oversight in Action”
 Victor Manalo, Chair, Presiding

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE	September 25, 2025		
START TIME	12:00pm	ADJOURNMENT TIME: 1:28 PM	
LOCATION	510 South Vermont Avenue, (T) Level Conference Room, Los Angeles, CA 90020		
ATTACHMENTS	MEETING RECORDING LINK	PUBLIC COMMENT DOCUMENT LINK	AGENDA

IN ATTENDANCE		ABSENT (E = Excused, U = Unexcused)	
Commissioner Name			
Victor Manalo, Chair, Stacy Dalglish, First Vice Chair, Reba Stevens, Second Vice Chair, and Susan Friedman, Member-at-Large		Brittney Weissman, Member-at-Large (E)	
QUORUM PRESENT: YES		APPROVAL: YES. Motion made by Commissioner Friedman. Seconded by Commissioner Weissman. Minutes approved on 10/23/25.	
		ADJOURNMENT: 1:28 PM	

MEETING MINUTES

AGENDA / ACTION ITEMS	DISCUSSION/DECISION SUMMARIES	FOLLOW-UP ITEMS	UPDATE ON FOLLOW-UP ITEMS
3. PUBLIC COMMENT –			
<i>Stakeholder Group Reports</i>	Stakeholder groups in attendance: <ul style="list-style-type: none"> SALT 4 SALT 7 Stakeholder reports: <ul style="list-style-type: none"> SALT 4 Reported on two topics discussed in their past meetings and asked the following questions: 1. Can LAC run a restaurant to provide warm meals to 		



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	<p>unhoused individuals? 2. Can a shower facility be run to provide hygiene services to unhoused individuals?</p> <ul style="list-style-type: none"> • SALT 7 Reported on the outcome of Clergy Round Table and the lack of knowledge around 988. 		
<i>General Comments</i>	<p>Jim “The Hat”, Sheila Richardson, Pastor Joshua Nah, Dr. Esroruleh Mohammad and an anonymous member addressed the Commission by phone, in-person, and/or with emailed communication. See attached public comment document.</p>		
4. CONSENT AGENDA			
<p>a. Approval of minutes for August 28, 2025 b. DMH Updates c. BHC budget report d. BHC Annual Report to BOS</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Commissioner Dagleish asked when the best time is to pull an item for discussion from the consent agenda. <p>All items approved. Motion made by Commissioner Dagleish. Seconded by Commissioner Friedman.</p>		
5. WORK IN PROGRESS ITEMS			
<p>a. Data Notebook</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Commissioner Dagleish has taken the lead on the project to compile a list of client-run facilities. • She presented the facility information received to date and invited feedback and suggestions. • Commissioner Stevens recommended gathering feedback from peers who assist the facilities. • Commissioner Dagleish requested that an additional meeting be scheduled to collect input from peers and community members. 	<ul style="list-style-type: none"> • Kenia and her staff will begin looking for venues and securing access services for the Data Notebook Listening Session. 	<p>Venue and services were secured. Town Hall set to be hosted at Jesse Owens.</p>



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	<ul style="list-style-type: none"> • Chair Manalo suggested organizing a town hall meeting as part of the next Data Notebook task. • Commissioner Dagleish proposed hosting a town hall this year and extending the submission deadline. • Kenia shared that she and her staff will begin identifying a venue for the listening session and arranging access services. • Commissioner Dagleish was designated as the primary contact for this project. <p>Requests and Decisions:</p> <ul style="list-style-type: none"> • Commissioner Stevens requested a special event to gather staff feedback. • A listening session will be held if a venue and access services can be secured in time. 		
<p>b. Discuss 1 of 2 directives from Supervisor Hahn’s Improving CARE Court in L.A. motion: - Host another stakeholder forum in 6 months, and annually thereafter, to gather additional community and stakeholder feedback on CARE Court</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Commissioners Friedman and Weissman confirmed their availability during the week of January 26, 2026. • Kenia inquired about the most convenient day and time for the BHC Committee to meet. • Chair Manalo suggested holding the meeting from 5:00 to 7:00 PM. • Commissioner Friedman proposed an alternative time of 6:00 to 8:00 PM. • Commissioners Dagleish and Friedman agreed that the meeting should not be scheduled for a Friday. <p>Requests and Decisions:</p>	<ul style="list-style-type: none"> • Kenia will continue looking for venues that are available in the evening and report the updates on the next meeting. 	<p>Venue: Ramona Hall Community Center Time: 5:30-7pm</p>



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	<ul style="list-style-type: none"> • Kenia will continue looking for venues and report on which options are available. 		
<p>c. Discuss review and selection of applications received for the members-at-large (3) position</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Commissioner Stevens advocated for applicants with lived experience to be prioritized over those with solely professional experience. • Chair Manalo emphasized that equity should remain a key consideration during the application review process. • Commissioner Friedman stated that both professional and lived experience, as well as the applicants’ geographic areas, should be considered. • Commissioner Stevens requested that a clear definition be established for the “Employee of a local education agency” requirement before making any decisions. • Commissioner Stevens expressed frustration about receiving applications from candidates who do not meet the eligibility criteria. • Kenia noted that the Office of Education maintains a list outlining which organizations qualify as educational agencies. • Commissioner Dagleish inquired about considering the ethnic and racial backgrounds of applicants to ensure the Commission better reflects the communities it serves. • Commissioner Friedman moved to select three 	<ul style="list-style-type: none"> • Kenia to share the list of education agencies listed by LACOE. • Kenia to reach out to the list of applicants and request proof of qualification and reconfirm their interest in the position. 	<p>On 10/2, Kenia emailed the Exec Comm a vetting sheet with all information needed to make an informed selection.</p>



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	<p>candidates, plus one alternative, to present to the Full Commission. The motion was not seconded.</p> <ul style="list-style-type: none"> • Commissioner Dagleish expressed concern that some candidates may lose interest in the position due to delays in the selection process. • Commissioner Stevens moved to make final decisions at the next meeting, after all requested information has been received. Chair Manalo seconded the motion. <p>Requests and Decisions:</p> <ul style="list-style-type: none"> • Commissioner Stevens requested that Kenia sorts through the applications and determines what candidates qualify for the position. • Commissioner Manalo requested clarification on the “Veteran or veteran advocate” category. • The Committee agreed to revisit the topic once the categories are clearly defined and the qualifying candidates are identified at the next committee meeting. • Commissioner Dagleish requested that Kenia reach out to the list of applicants and inquire about their interest. 		
6. DISCUSS AND DRAFT THE AGENDA FOR OCTOBER 9, 2025			
	<p>Discussion:</p> <ul style="list-style-type: none"> • Chair Manalo noted that a “Commissioner’s Updates” item was added to the agenda. • Commissioner Dagleish requested that the Data 	<ul style="list-style-type: none"> • Kenia to place the Data Notebook topic under Consent Agenda. 	<p>Added to 10/9 agenda</p>



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	<p>Notebook item remain positioned on the agenda to encourage discussion.</p> <ul style="list-style-type: none"> • Commissioner Friedman expressed interest in revisiting the idea of holding both the Full Commission and Executive Committee meetings on the same day. • Chair Manalo clarified that this topic remains under consideration and will be included on the agenda for the next Executive Committee meeting. • Commissioner Stevens announced she will be absent from the next Regular Meeting on October 9. <p>Requests and Decisions:</p> <ul style="list-style-type: none"> • Chair Manalo requested the Data Notebook topic to be placed under the Consent Agenda. 		
7. NEW BUSINESS			
<p>a. Stakeholder Engagement</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Commissioner Manalo is attending monthly SALT and UsCC meetings throughout October to increase and encourage stakeholder participation. • Chair Manalo suggested that the BHC serve as a repository for updates and information related to stakeholder activities. • Kenia informed Commissioner Stevens that, according to the Bylaws, stakeholders are required to attend at least 75% of BHC meetings and provide a report. • Commissioner Stevens noted that this has been an 	<ul style="list-style-type: none"> • Dr. Horn will share the updated Bylaws with the Committee and provide information on how the PIO can assist. • Kenia and her staff will provide printed copies of the Bylaws to the 	



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	<p>ongoing issue and requested input from Dr. Horn.</p> <ul style="list-style-type: none"> • Dr. Horn explained that the recently revised Bylaws reaffirm the requirement for stakeholders to report to the BHC. However, some stakeholders have expressed discomfort with providing updates during meetings. • Dr. Horn added that stakeholders are receiving support and training to help alleviate this discomfort. • Dr. Horn encouraged Commissioners to strengthen relationships with their respective SALTs and UsCCs by attending their meetings on a quarterly basis. • Dr. Horn also reported that the Bylaws are now standardized across all UsCCs and SALTs, with any variances noted in the addendums. • It was noted that SALT 6 currently does not offer an online attendance option. Dr. Horn will investigate and attempt to resolve this issue. <p>Requests and Decisions:</p> <ul style="list-style-type: none"> • Commissioners Stevens and Dagleish requested that the Bylaws be shared and available for review at the next meeting. • Commissioner Dagleish requested additional information on how the PIO can assist with communication efforts. 	<p>Committee.</p>	
8. REVIEW TOPICS OF INTEREST LIST			
	<p>Discussion:</p> <ul style="list-style-type: none"> • Commissioner Dagleish asked if there are any topics 		



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	the Commissioners wish to add to the list. <ul style="list-style-type: none">• No additional items were recommended.		
9. UPDATES/ANNOUNCEMENTS			
	Discussion: <ul style="list-style-type: none">• No updates or announcements were reported.		