

LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH BEHAVIORAL HEALTH COMMISSION

Budget Allocation by Category

Category	Budget Allocation for FY 2023-2024	Budget Allocation for FY 2024-2025	Budget Allocation for FY 2025-2026
Access Services	\$ 150,000.00	\$ 170,000.00	\$ 173,000.00
Annual Retreat	\$ 23,000.00	\$ 34,500.00	\$ 25,000.00
Catering	\$ 25,000.00	\$ 25,000.00	\$ 22,000.00
Conference Room Cleaning Fee	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Conferences/Trainings	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Membership Dues	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00
Mileage Reimbursements	\$ 7,500.00	\$ 7,000.00	\$ 5,000.00
Miscellaneous	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00
Outreach and Engagement	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00
Town Halls	\$ 45,000.00	\$ 46,000.00	\$ 42,000.00
Total	\$ 285,000.00	\$ 310,000.00	\$ 295,000.00

**FY2025-2026 Total Expenses
(as of 9/18/2025) \$50,237.23**

Expense	Cost
Access Service	\$25,320.00
Annual Retreats	\$21,843.50
Cal HBH/C Membership Fee	\$0.00
Catering (Food for meetings)	\$1,553.63
Conference Room Fees	\$1,200.00
Conference/Trainings	\$0.00
Mileage Reimbursement	\$0.00
Miscellaneous (meeting supplies)	\$320.10
Outreach and Engagement	\$0.00
Town Halls	\$0.00
Remaining Budget	\$244,762.77



Procurement of goods and services must follow LA County Fiscal Manual Limits and General Guidelines for Solicitation Limits (4.4.2.4).

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**LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
BEHAVIORAL HEALTH COMMISSION**

Procurement of goods and services must follow LA County Fiscal Manual Limits and General Guidelines for Solicitation (4.4.2.4).

Total Expenditures by Category for FY2025-2026

Category	Budget Allocation	Expenditures	Remaining Allocation
Amount			
*This includes reservation estimates for upcoming meetings			

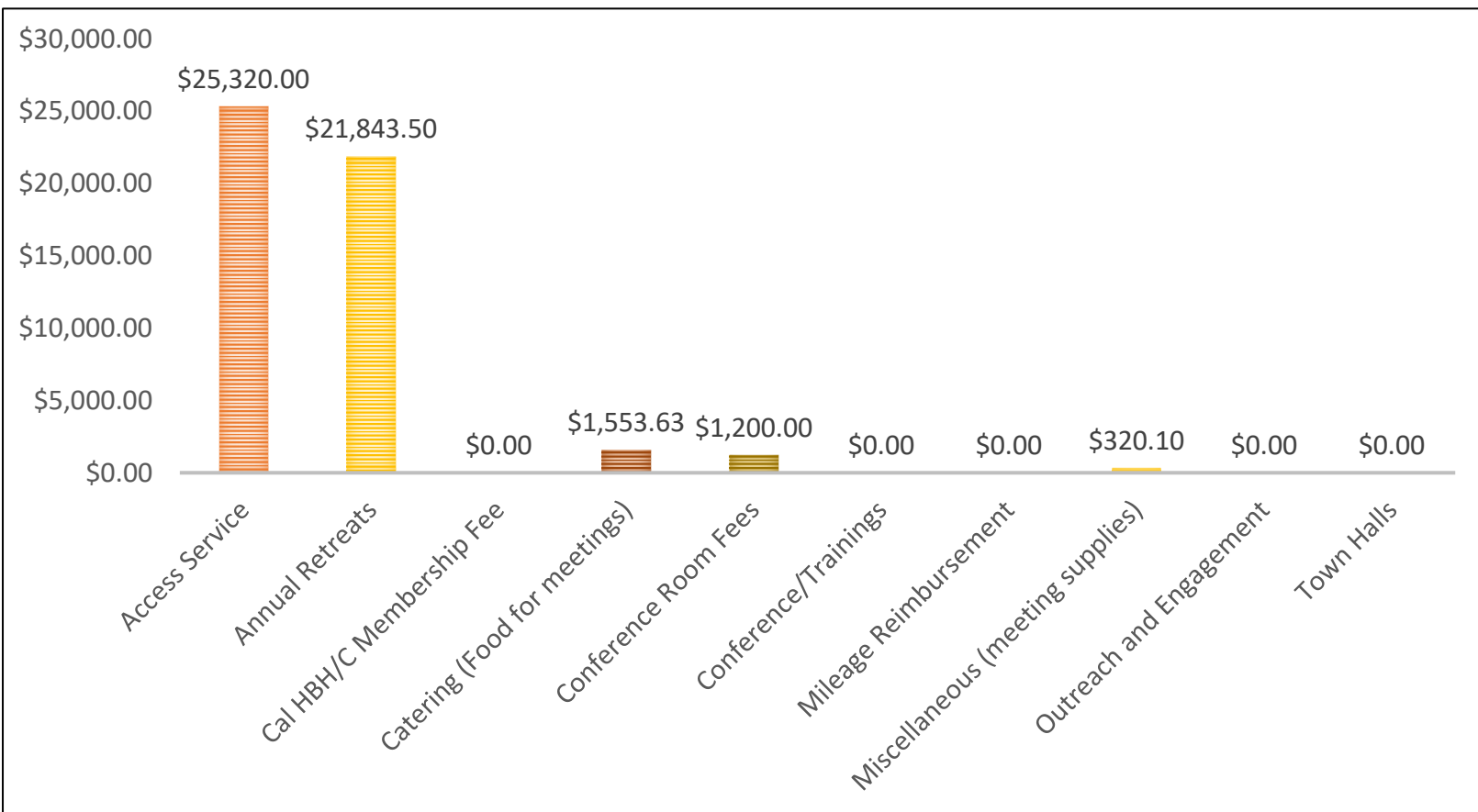
<p style="text-align: center;">Access Services</p> <p>This category includes: Language Interpretation, ASL Language, CART, and Audio/Video Services for Executive Committee and Full Commission meetings ONLY.</p>	\$173,000.00	\$25,320.00	\$147,680.00
<p style="text-align: center;">Catering</p> <p>This category includes catering for Executive Committee, Full Commission, Special Meetings ONLY</p>	\$22,000.00	\$1,553.63	\$20,446.37
<p style="text-align: center;">Conference Room Cleaning Fee and/or Rental Fee (Executive Committee, Full Commission, Special Meetings ONLY)</p>	\$10,000.00	\$1,200.00	\$8,800.00
<p style="text-align: center;">Annual Retreat</p> <p>This category includes the following expenses: Language Interpretation, CART, Audio/Video, Venue Fee, Catering, Travel Expense, Consultant, and Supplies.</p>	\$25,000.00	\$21,843.50	\$3,156.50
<p style="text-align: center;">Town Halls</p> <p>Two town halls per year. This category includes the following expenses: Language Interpretation, CART, Audio/Video, Venue Fee, Catering, Travel Expense, Consultant, Swag, and Supplies.</p>	\$42,000.00	\$0.00	\$42,000.00

Category	Budget Allocation	Expenditures	Remaining Allocation
	Amount <i>*This includes reservation estimates for upcoming meetings</i>		
Conference/Trainings This category includes the following expenses: Mileage Reimbursement, Meals, Registration Fee, and Parking Fee.	\$3,000.00	\$0.00	\$3,000.00
Membership Dues This category includes the following expenses: Membership Dues - CALBHB and Other Membership Dues	\$6,000.00	\$0.00	\$6,000.00
Mileage Reimbursement This category only includes reimbursement related to MHC meeting attendance and other within County Stakeholder meetings.	\$5,000.00	\$0.00	\$5,000.00
Miscellaneous This category includes: Staples office supplies for regular/special meetings, water, business cards, etc.)	\$6,500.00	\$320.10	\$6,179.90
Outreach and Engagement This category includes promotional items used for community events and town halls ONLY	\$2,500.00	\$0.00	\$2,500.00
TOTAL	\$295,000.00	\$50,237.23	\$244,762.77

BHC Expense Tracker Invoice Detail - FY2025-2026

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Total expenses \$50,237.23



Expense	Cost
Access Service	\$25,320.00
Annual Retreats	\$21,843.50
Cal HBH/C Membership Fee	\$0.00
Catering (Food for meetings)	\$1,553.63
Conference Room Fees	\$1,200.00
Conference/Trainings	\$0.00
Mileage Reimbursement	\$0.00
Miscellaneous (meeting supplies)	\$320.10
Outreach and Engagement	\$0.00
Town Halls	\$0.00

Expenses list

Date	Amount	Category	Description
7/1/2025	\$ 9,800.00	Evoke Collective	Retreat Consultant for 9/11/25
7/10/2025	\$660.00	Access - ASL	Meeting access services
7/10/2025	\$1,920.00	Access - Korean and Spanish	Meeting access services
7/10/2025	\$450.00	Access - CART	Meeting access services
7/10/2025	\$3,300.00	ISD Services - (audio and visual)	Meeting access services
7/10/2025	\$ 300.00	CBRE - conference room cleaning fee	room cleaning fee
7/10/2025	\$ 611.39	Panera Bread - catering for Regular Meeting	catering for 7/10
7/24/2025	\$ 660.00	Access - ASL	Meeting access services
7/24/2025	\$ 1,920.00	Access - Korean and Spanish	Meeting access services
7/24/2025	\$ 450.00	Access - CART	Meeting access services
7/24/2025	\$ 3,300.00	ISD Services - (audio and visual)	Meeting access services
7/24/2025	\$ 300.00	CBRE - conference room cleaning fee	room cleaning fee
7/24/2025	\$ 210.92	Panera Bread - catering for Exec Comm Meeting	catering for 7/24
7/9/2025	\$ 320.10	Staples	Meeting supplies
8/28/2025	\$660.00	Access - ASL	Meeting access services
8/28/2025	\$1,920.00	Access - Korean and Spanish	Meeting access services

8/28/2025	\$450.00	Access - CART	Meeting access services
8/28/2025	\$3,300.00	ISD Services - (audio and visual)	Meeting access services
8/28/2025	\$ 300.00	CBRE - conference room cleaning fee	room cleaning fee
8/28/2025	\$ 210.92	Panera Bread - catering for Exec Comm Meeting	catering for 8/28
9/11/2025	\$1,320.00	Access - ASL	Meeting access services
9/11/2025	\$3,840.00	Access - Korean and Spanish	Meeting access services
9/11/2025	\$900.00	Access - CART	Meeting access services
9/11/2025	\$3,871.00	ISD Services - (audio and visual)	Meeting access services
9/11/2025	\$ 300.00	CBRE - conference room cleaning fee	room cleaning fee
9/11/2025	\$ 1,334.56	Gatherings N Stuff - lunch catering for retreat	catering for 9/11 - lunch
9/11/2025	\$ 477.94	Panera Bread - breakfast for retreat	catering for 9/11 - breakfast
9/25/2025	\$ 520.40	Panera Bread - lunch for 9/25 Exec Comm meeting	catering for 9/25
9/25/2025	\$660.00	Access - ASL	Meeting access services
9/25/2025	\$1,920.00	Access - Korean and Spanish	Meeting access services
9/25/2025	\$450.00	Access - CART	Meeting access services
9/25/2025	\$3,300.00	ISD Services - (audio and visual)	Meeting access services
9/25/2025	\$ 300.00	CBRE - conference room cleaning fee	room cleaning fee

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INVOICE/QUOTE DETAIL FOR FY2025-2026

Date	Vendor	Amount	Category	Notes
7/1/2025	Evoke Collective	\$ 9,800.00	Annual Retreat - Consultant	Retreat Consultant for 9/11/25
7/10/2025	Access - ASL	\$660.00	Executive Committee Meeting - Access Services - ASL Language	Meeting access services
7/10/2025	Access - Korean and Spanish	\$1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Meeting access services
7/10/2025	Access - CART	\$450.00	Executive Committee Meeting - Access Services - CART	Meeting access services
7/10/2025	ISD Services - (audio and visual)	\$3,300.00	Executive Committee Meeting - Access Services - Audio and Video	Meeting access services
7/10/2025	CBRE - conference room cleaning fee	\$ 300.00	Executive Committee Meeting - Conference Room Cleaning Fee	room cleaning fee
7/10/2025	Panera Bread - catering for Regular Meeting	\$ 611.39	Executive Committee Meeting - Catering	catering for 7/10
7/24/2025	Access - ASL	\$ 660.00	Full Commission Meeting - Access Services - ASL Language	Meeting access services
7/24/2025	Access - Korean and Spanish	\$ 1,920.00	Full Commission Meeting - Access Services - Language Interpretation	Meeting access services
7/24/2025	Access - CART	\$ 450.00	Full Commission Meeting - Access Services - CART	Meeting access services
7/24/2025	ISD Services - (audio and visual)	\$ 3,300.00	Full Commission Meeting - Access Services - Audio and Video	Meeting access services
7/24/2025	CBRE - conference room cleaning fee	\$ 300.00	Full Commission Meeting - Conference Room Cleaning Fee	room cleaning fee
7/24/2025	Panera Bread - catering for Exec Comm Meeting	\$ 210.92	Full Commission Meeting - Catering	catering for 7/24
7/9/2025	Staples	\$ 320.10	Miscellaneous (e.g., Staples office supplies for regular/special meetings, water, business cards, etc.)	Meeting supplies
8/28/2025	Access - ASL	\$660.00	Executive Committee Meeting - Access Services - ASL Language	Meeting access services
8/28/2025	Access - Korean and Spanish	\$1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Meeting access services
8/28/2025	Access - CART	\$450.00	Executive Committee Meeting - Access Services - CART	Meeting access services
8/28/2025	ISD Services - (audio and visual)	\$3,300.00	Executive Committee Meeting - Access Services - Audio and Video	Meeting access services
8/28/2025	CBRE - conference room cleaning fee	\$ 300.00	Executive Committee Meeting - Conference Room Cleaning Fee	room cleaning fee
8/28/2025	Panera Bread - catering for Exec Comm Meeting	\$ 210.92	Executive Committee Meeting - Catering	catering for 8/28
9/11/2025	Access - ASL	\$1,320.00	Annual Retreat - Access Services - ASL Language	Meeting access services
9/11/2025	Access - Korean and Spanish	\$3,840.00	Annual Retreat - Access Services - Language Interpretation	Meeting access services
9/11/2025	Access - CART	\$900.00	Annual Retreat - Venue Fee	Meeting access services
9/11/2025	ISD Services - (audio and visual)	\$3,871.00	Annual Retreat - Access Services - Audio and Video	Meeting access services
9/11/2025	CBRE - conference room cleaning fee	\$ 300.00	Annual Retreat - Venue Fee	room cleaning fee
9/11/2025	Gatherings N Stuff - lunch catering for retreat	\$ 1,334.56	Annual Retreat - Catering	catering for 9/11 - lunch
9/11/2025	Panera Bread - breakfast for retreat	\$ 477.94	Annual Retreat - Catering	catering for 9/11 - breakfast
9/25/2025	Panera Bread - lunch for 9/25 Exec Comm meeting	\$ 520.40	Executive Committee Meeting - Catering	catering for 9/25
9/25/2025	Access - ASL	\$660.00	Executive Committee Meeting - Access Services - ASL Language	Meeting access services
9/25/2025	Access - Korean and Spanish	\$1,920.00	Executive Committee Meeting - Access Services - Language Interpretation	Meeting access services
9/25/2025	Access - CART	\$450.00	Executive Committee Meeting - Access Services - CART	Meeting access services
9/25/2025	ISD Services - (audio and visual)	\$3,300.00	Executive Committee Meeting - Access Services - Audio and Video	Meeting access services
9/25/2025	CBRE - conference room cleaning fee	\$ 300.00	Executive Committee Meeting - Conference Room Cleaning Fee	room cleaning fee
			Executive Committee Meeting - Catering	
			Full Commission Meeting - Catering	