



LA COUNTY BEHAVIORAL HEALTH COMMISSION (BHC)  
 “Advocacy, Accountability, and Oversight in Action”  
**Michael Molina, Chair, Presiding**

**EXECUTIVE COMMITTEE MEETING MINUTES**

<b>MEETING DATE</b>	May 22, 2025		
<b>START TIME</b>	12:00 PM	<b>ADJOURNMENT TIME:</b> 12:52 PM	
<b>LOCATION</b>	510 South Vermont Avenue, (T) Level Conference Room, Los Angeles, CA 90020		
<b>ATTACHMENTS</b>	<a href="#">MEETING RECORDING LINK</a>	<a href="#">PUBLIC COMMENT DOCUMENT</a>	<a href="#">AGENDA</a>

<b>IN ATTENDANCE</b>		<b>ABSENT</b> (E= Excused; U = Unexcused)	
<b>Commissioner Name</b>			
Brittney Weissman, First Vice Chair, Kathleen Austria, Member-at-Large, and Victor Manalo, Member-at-Large		Jacqueline Sandoval-Valenzuela, 2 <sup>nd</sup> Vice Chair (U), and Michael Molina, Chair (E)	
<b>QUORUM PRESENT: YES</b>		<b>APPROVAL:</b> Yes. Motion made by Commissioner Dalglish. Seconded by Commissioner Friedman. Minutes approved on 7/24/25.	
		<b>ADJOURNMENT:</b> 12:52 PM	

<b>AGENDA / ACTION ITEMS</b>	<b>DISCUSSION/DECISION SUMMARIES</b>	<b>FOLLOW-UP ITEMS</b>
<b>PUBLIC COMMENT (Item #3)</b>		
<i>Stakeholder Group Reports</i>	<b>Stakeholder groups in attendance:</b> No stakeholders in attendance. <b>Stakeholder reports:</b> No stakeholder reports.	
<i>General Comments</i>	Jim “The Hat” and Dr. Esroruleh Mohammad addressed the Commission by phone, in-person, and/or by email. There were 4 public comments made anonymously. <b>See attached public comment document.</b>	
<b>CONSENT AGENDA (Item #4)</b>		
a. Approval of Minutes of the April 24, 2025, meeting b. <a href="#">DMH Updates</a>	All items approved. Motion made by Commissioner Manalo. Seconded by Commissioner Austria.	



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c. <a href="#">BHC Budget Report</a>		
<b>NEW BUSINESS (Item #5)</b>		
a. BHC Annual Report to BOS	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Templates have been shared with the Commission to begin drafting the letter.</li> </ul> <p><b>Suggestions on how to write the letter:</b></p> <ul style="list-style-type: none"> <li>• Commissioner Austria recommended support staff create an initial draft, then incorporate additional ideas from the commissioners.</li> <li>• Kenia suggested the support staff can contribute to the general edits (e.g. name change of the commission) and gather more examples from other counties to use as a template.</li> <li>• Commissioner Manalo suggested collaborating with Kenia to create a draft for BHC review and approval.</li> </ul> <p><b>Suggestions for content:</b></p> <ul style="list-style-type: none"> <li>• Commissioner Austria suggested including the name change, the addition (e.g. housing and substance abuse), highlight gaps (e.g. increased responsibilities with unchanged budget), and shifts in responsibilities from local government to state government.</li> <li>• Commissioner Manalo suggested including retreat discussions, data, and activities.</li> <li>• Kenia agreed and added the letter should include the number of town halls, impact, and outcomes. While support staff can provide data, gaps and recommendations should come from the commission.</li> </ul>	<ul style="list-style-type: none"> <li>• BHC support staff will develop a template for the Commissioners and submit it to Commissioner Manalo for review.</li> </ul>



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	<ul style="list-style-type: none"> <li>Commission Weissman suggested adding a section on success, challenges, goals, and commissioner attendance.</li> </ul> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>BHC support staff will write an introductory draft with data about Commission meetings and activities to give the Commission a starting point.</li> </ul>	
<p>b. <a href="#">Review and Update of the topics of interest list</a></p>	<p><b>Discussion:</b></p> <p><b>On Standing Items:</b></p> <ul style="list-style-type: none"> <li>The Executive Committee will follow up with Commissioner Schallert’s request for quarterly CARE Court reports.</li> <li>The MHSA 20-year recap is due by the end of the calendar year; Crystal will follow up to confirm the timeline.</li> <li>Commissioner Austria requests monthly legislative highlights summarizing the impacts of state decisions on DPH and DMH.</li> <li>Commissioner Austria also requested a verbal legislative update, which be postponed until September due to scheduling constraints.</li> </ul> <p><b>On New Requests:</b></p> <ul style="list-style-type: none"> <li>Dr. Wong will be unavailable in June to report on Juvenile justice; Rimi will present in her place.</li> </ul> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>Commissioner Austria requested the AOT topic be added to the July agenda. Commissioner Weissman asked that AOT staff be prepared to answer questions regarding the recently shared report during the Regular meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Kenia will send a reminder to the BHC to review the AOT report and assess whether the topic should remain on the Topics of Interest List.</li> <li>Commissioner Austria to provide a recommendation letter for the Commission to consider during the AOT discussion.</li> </ul>
<p>c. Preview and Discussion of June 12, 2025, Agenda.</p>	<p><b>Discussion:</b></p> <p><b>Quorum Issues:</b></p> <ul style="list-style-type: none"> <li>Commissioner Weissman raised a need for a new strategy to</li> </ul>	<ul style="list-style-type: none"> <li>Kenia to request the previous script used for the Executive</li> </ul>



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	<p>prevent future loss of quorum.</p> <ul style="list-style-type: none"> <li>• Kenia suggested contacting Commissioners on the Tuesday before meetings to confirm attendance and ensure quorum.</li> <li>• Commissioner Austria questioned whether the meeting should have ended due to loss of quorum should have ended the meeting and stated she would consult with her Supervisorial District.</li> </ul> <p><b>2025-26 Executive Committee Election Process:</b></p> <ul style="list-style-type: none"> <li>• Commissioner Weissman emphasized the importance of full participation from all commissioners to promote engagement and equitable workload distribution.</li> <li>• Commissioner Molina requested the previous election script to ensure proper legal language is used.</li> <li>• Both Commissioner Weissman and Commissioner Molina declined their nominations.</li> <li>• Elections are scheduled for June, with additional nominations allowed at that time.</li> </ul> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>• Commissioners will be contacted the Tuesday prior to each meeting to confirm attendance.</li> <li>• <b>Agenda for June 12, 2025, was agreed on as detailed on item 5c.</b></li> </ul>	<p>Committee election process from the council.</p>
<b>UPDATES/ANNOUNCEMENTS</b>		
<p>d. 2025–26 Executive Committee Officer Elections - Update</p>	<ul style="list-style-type: none"> <li>• <b>See item 5c for any discussions or decisions made.</b></li> </ul>	
<p>e. BHC At-Large Member Recruitment - Status</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• The application period closes at the end of May and will be reviewed in June.</li> </ul>	



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	<p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>The process will begin in June, and the final decision will be made by the incoming Executive Committee in July.</li> </ul>	
<p>f. BHC Annual Report to BOS - Status</p>	<ul style="list-style-type: none"> <li><b>See item 5a for any discussions or decisions made.</b></li> </ul>	
<p>g. Member Absenteeism &amp; BOS Notification - Status</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>Letters have been sent to the Board of Supervisor offices. Each office has acknowledged receipts and will address the matter directly with their respective Commissioners.</li> <li>Commissioner Austria recommended leadership staff identify themselves during meetings to acknowledge their presence. She also suggested inviting department directors or their designees to sit alongside the commissioners with name tags.</li> </ul> <p><b>Decisions:</b></p> <ul style="list-style-type: none"> <li>Kenia will invite department directors or designees to sit alongside the commissioners and provide them with name tags.</li> </ul>	<ul style="list-style-type: none"> <li>Kenia will invite directors or their designees to sit alongside the Commissioners during the meetings.</li> </ul>
<p>h. Annual BHC Retreat, scheduled for September 11, 2025, 9am to 3pm - Update</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>The retreat will be held at DMH Headquarters, 510 S. South Vermont Ave., 9<sup>th</sup> Floor (Terrace Level), Los Angeles, CA 90020.</li> <li>There will be no Regular Meeting in August. However, the new Executive Committee may choose to hold an Executive Committee meeting.</li> </ul>	
<p>i. BHC/DMH/DPH-SAPC BHSA Town Hall, scheduled for June 18, 2025, 5pm to 7pm – Update</p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>SAPC and BHSA are currently working on the promotional flyer.</li> <li>Commissioner Weissman recommended that the flyer</li> </ul>	<ul style="list-style-type: none"> <li>Commissioner Manalo to share the flyer with his colleagues in local government.</li> </ul>



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	<p>includes inviting, descriptive, and accessible language.</p> <ul style="list-style-type: none"><li>• Commissioner Manalo volunteered to share the information with his colleagues in city government.</li><li>• The Town Hall will be held at Ramona Hall Community Center, 4580 N Figueroa St, Los Angeles, CA 90065.</li></ul>	