MENTAL HEALTH

County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

WILLIAM T FUJIOKA
Chief Executive Officer

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

9

AUG 19 2008

SACHI A. HAMAI
EXECUTIVE OFFICER

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Fifth District

August 19, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVE APPROPRIATION ADJUSTMENTS
REVISED PROJECT BUDGET FOR THE MACLAREN SATELLITE
MEDICAL HUB REFURBISHMENT PROJECT (C.P. NO. 87002)
(FIRST DISTRICT) (4 VOTES)

SUBJECT

Approve appropriation adjustments, revised project scope and revised project budget for the MacLaren Satellite Medical Hub Refurbishment Project (Medical Hub Clinic), C.P. No. 87002.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the appropriation adjustment to transfer $34,000 from MacLaren Designation to C.P. No. 87002.

2. Approve the revised total project budget of $284,000 to the MacLaren Satellite Medical Hub Refurbishment Project (C.P. No. 87002) for various refurbishments at MacLaren Hall in El Monte.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the revised scope of work for the refurbishment of the LAC+USC San Gabriel Valley Satellite Medical Hub Clinic to accommodate children in foster care with medical and forensic assessments, mental health screenings, and ongoing medical services for local foster children in the eastern area of Los Angeles County.

Background

On February 12, 2008, the Board approved and established the project and project budget of $250,000 for various refurbishments at MacLaren Hall for use as a satellite Medical Hub Clinic for the San Gabriel Valley. The original project entailed refurbishment of the infirmary wing of MacLaren Hall. The proposed project consists of converting existing single occupancy residential rooms into dental rooms, exam rooms, interview rooms and a patient restroom, plus, offices, nurses' office, and a break room including renovation of the corridor.

In order to provide adequate space and be able to serve the need of over 1,000 children in foster care in the immediate catchment area of El Monte, the refurbishment project has expanded from the original proposed scope to include a main entry, a screening office, main corridor lobby, a security door separating the main corridor, and the Medical Hub Clinic and other related items as necessary.

The proposed refurbishment project will be completed by the Internal Services Department (ISD) and is expected to be completed within six months upon your Board's approval.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan of Services Excellence (Goal 1) by promoting best practice for patient care; Fiscal Responsibility (Goal 4) by investing in public infrastructure; and Children and Families' Well-Being (Goal 5) by providing integrated physical and mental health services for children.

FISCAL IMPACT/FINANCING

The initial project budget approved by your Board on February 12, 2008 is $250,000. With the additional $34,000 for the expanded scope of work, the revised total project budget is estimated at $284,000. Sufficient funding for the project will be available upon your Board's approval of the attached appropriation adjustment, which will transfer an additional $34,000 from the MacLaren Designation to the Capital Projects/Refurbishments Budget (C.P. No. 87002).

The Project Schedule and Budget Summary for the Medical Hub Clinic are included in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

None.

ENVIRONMENTAL DOCUMENTATION

On February 12, 2008, your Board found the project categorically exempt under the California Environmental Quality Act (CEQA).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these recommendations will enable the County to provide health, mental health screenings, and forensic assessment to children in foster care in the eastern most portions of Los Angeles County and determining the course of actions in reconfiguring MacLaren Hall.

CONTRACTING PROCESS

None.

CONCLUSION

Upon approval of the recommendations, please return an adopted, stamped copy of this letter to the Chief Executive Office (Capital Projects Division), Department of Children and Families Services, Department of Health Services, and Department of Mental Health.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DL:JSE
DJT:AV:zu

Attachments

c: Auditor Controller
County Counsel
Department of Children and Family Services
Department of Health Services
Department of Mental Health

ATTACHMENT A

**APPROVE APPROPRIATION ADJUSTMENTS
REVISED PROJECT BUDGET FOR THE MACLAREN SATELLITE
MEDICAL HUB REFURBISHMENT PROJECT (C.P. NO. 87002)
(FIRST DISTRICT) (4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Construction Documents	N/A	
Jurisdictional Approvals	N/A	
Construction Award	2/26/08	08/19/08
Construction Start	2/26/08	08/25/08
Substantial Completion	04/25/08	02/23/09
Final Acceptance	05/23/08	03/23/09

II. PROPOSED PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget	Impact of this Action	Revised Project Budget
Land Acquisition	N/A	N/A	N/A
Construction			
(a) Construction	$ 70,000	$ 141,000	$ 211,000
(b) Change Orders	4,000	26,000	30,000
Total	$ 74,000	$ 167,000	$ 241,000
Equipment	N/A	N/A	N/A
Plans and Specifications	8,000	0	8,000
Consultant Services	N/A	12,000	12,000
Jurisdictional Review and Plan Check	8,000	0	8,000
County Services	17,000	-2,000	15,000
Unforeseen Building Condition	143,000	-143,000	0
TOTAL	$250,000	$34,000	$284,000

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 060

DEPARTMENT OF **CHIEF EXECUTIVE OFFICE**

AUGUST 7 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09

4 - VOTES

SOURCES		**USES**	
Designation - Department of Children & Family Services A01-3070 Decrease Designation	$ 34,000	MacLaren Satellite Medical Hub Refurb. A01-CP-6014-65099-87002 Fixed Assets-Building and Improvements INCREASE APPROPRIATION	$ 34,000

JUSTIFICATION

Justification: Transfer $34,000 from MacLaren Designation Budget to Capital Project (CP. No. 87002) to fund the refurbishment project at MacLaren Hall in El Monte.

David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

9

AUG 19 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR – ACTION ✓ RECOMMENDATION

AUDITOR-CONTROLLER BY Karen Shikuma

NO. 020 August 6 20 08

APPROVED AS REQUESTED ✓ AS REVISED

John J. Edmiston 20 8-6-08
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): 20
BOARD OF SUPERVISORS

BY
DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER